

AV REQUIREMENTS FOR DEWITT JONES

Audio Visual requirements for Dewitt Jones follow.

How the show runs

Mr. Jones comes onto the stage lit by a full stage wash. He speaks to the audience for ten to fifteen minutes. He then asks that the lights to be dimmed. The house lights are turned off completely, as is the stage wash, and Dewitt is then lit (dim glow) by a single light on the podium area.

Mr. Jones stands beside the podium while showing his Keynote presentation. The only lights in the room during the presentation should be the podium light and the projector. All other lights (set lights etc.) should be completely turned off, just like a movie theater.

At the end of the presentation, Mr. Jones will raise his hands and say, "Thank you very much!". The stage wash will come up again and he will move to the center of the stage to take a bow. Depending on what is next in the program, the house lights may come up as well.

Digital Presentations

Mr. Jones **MUST HAVE** a **MACINTOSH COMPUTER** provided to run his presentation in **KEYNOTE**. There is no video in the presentation, just still images with dissolves between them.

Mr. Jones prefers **NOT** to have a lap top computer on the podium. We will send the **KEYNOTE** presentation to you via **DROPBOX** before the program date. The presentation can be sent to you in either 16:9 format or 2:3 format. Please let us know what you require.

Please load this on your computer and make sure everything is working perfectly. Dewitt will confer with you to confirm all details of the program several days before the play date.

Advancing the images

Mr. Jones **REQUIRES** a DSan 'Perfect Cue' Wireless Cue Light to advance his images. It is the industry standard and the most reliable cue light available. If, for any reason, this cue light is not available, please contact us.

Projection

Mr. Jones is a former National Geographic photographer. The images in his presentation are full tonal range photographs and require the best projection equipment available for maximum impact.

1. An LCD projector with minimum native resolution of XGA (1024 X 768) and preferably (1920 X 1-80). Additionally, the projector should have the capability of individual adjustment of the color outputs, brightness and contrast.
2. Projector brightness (Lumens rating) should be appropriate for the combination of screen size and audience size.

Screen

1. All of the slides in Dewitt's presentation are sized to fit the horizontal format.
2. Mr. Jones requests the largest rectangular screen that will fit comfortably in both the room and the client's budget. The larger the screen, the greater the impact of the photographs.
3. **Important:** The screen should be placed high enough above the floor of the room so that the audience can view the entire image. At several points in the presentation there is information on the bottom edge of the screen that is very important to the presentation.
4. If the audience is larger than 900, client should consider using two screens. Please call Mr. Jones to consult on the audio visual requirements for audiences larger than 900.

Sound

1. Mr. Jones requests a wireless lavalier microphone, unless the sound quality is significantly better with a wireless hand-held mike. There should also be a back up mike on the podium.

Staging

1. A glass of water (no ice) on the podium.
2. Mr. Jones will need room on the podium for a copy of the National Geographic which he will use during the presentation.
3. Stage or risers. Mr. Jones requests that the podium be raised above the general level of seating to assure the best possible visibility. Further, additional staging should be provided as Mr. Jones prefers to deliver most of his presentation in front (or to one side) of the podium.

Lighting

1. Although it seem obvious, Mr. Jones' presentation is best in a room that can be darkened completely. PLEASE consider this when choosing the room in which he will present. If there are windows in the room, please make sure they have "black out" curtains. If there is excessive window light in the room, the client should understand that the slide presentation will be less than optimal.
2. Many smaller conference rooms have fixed lighting that is not always conducive for visibility, much less dramatic effect. If the budget is available, supplemental lighting should be provided for both the stage area and the podium. The general stage wash should be on a separate dimmer so it can be completely turned out during the presentation.
3. The lighting in the rest on the room should be checked before Mr. Jones' arrival. Make sure that the room can be completely darkened. If there are any "work lights" or "safety lights" (beside exit signs), arrangements should be made to have them turned off. If there are any exit light near or behind the screen, arrangements should be made to have them dimmed or partially covered during the presentation.