

# Mel Robbins

## Event Rider

### TECHNICAL REQUIREMENTS

#### **Wireless Lavalier Microphone**

- With fresh batteries and a back-up microphone
- Hooked into house sound system or amp and speakers
- Hand-held microphone to use on the floor to talk to the audience.

#### **Projection Unit and Large Screen**

- Large screen (10 foot minimum)
- LCD projector with extra bulb
- Remote Slide Advancer
- Connection to run Mel's presentation off the MacBook Pro that she will bring.

#### **Presentation**

- Your emcee/the person who introduces Mel will need to throw to a video prior to her walking on stage. [This video can be downloaded here.](#)
- Please make sure that your AV team has downloaded it ahead of the event and has it ready on their machines to roll for "tech check/rehearsal".
- Built in KEYNOTE - Mel's presentation is built in Keynote (Mac's version of PowerPoint) and is driven by Mel off a MacBook PRO using a clicker.
- Presentation is built in 16:9 on the most recent operating system. Please ensure your team has a way to calibrate monitors to this size.
- AUDIO & VIDEO - there are proprietary videos (upwards of 4 per speech) embedded into the Keynote that require an audio hook into house sound system.
- Neither Mel's presentation, nor the videos embedded within it, can be sent in advance.

#### **Confidence Monitor**

- Not required, but if available, Mel will email a slide guide/script to be uploaded to the confidence monitor during the technical check.

### **A/V Technician Needed**

- Two hours prior for review of sequencing and mic check and 10minutes prior to presentation
- During presentation for audiences of 150+
- On kick off call, please have the contact information of your technicallead A/V will need to lower house lights during videos
- A/V will need to leave AUDIO ON during presentation for videos

### **OTHER REQUIREMENTS**

- Ice Water - on stage in a cup with a lid and a straw. Thank you - this is to ensure there are no sloshing water sounds being transferred through the lavalier. If you (or one of your sponsors) has a branded cup with a straw for the event - that would be even better.
- For all events with a stage time for Mel after 11am, please have lunch available. (Preferred: Tuna or chicken salad sandwich/wrap with lettuce, tomato. Chips and a Seltzer with ice)

### **Important Note**

- Video recording is allowed strictly for client's INTERNAL educational use, and may not be distributed, sold, repurposed or uploaded to the Internet in any form.
- Speaker to receive a raw file copy of all footage within 30 days of the event.
- Unless otherwise specified, hotel to be booked for two nights and master billed to client account. Please confirm a room that includes two double beds and a 3pm late checkout.